

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice CRP-542

OK Notice PM-1361

For: County Offices

CRP ArcView GIS Training

Approved by: State Executive Director



1 Overview

A

Background

The Conservation and Environmental Program Division (CEPD) is developing CRP policies, business processes, systems, and related databases to facilitate an expeditious 2003 general CRP sign-up.

A central CRP soils database is being assembled that will contain CRP soil rental rates and certain natural resource elements to be used in automated calculations for CRP technical determinations. This database will reflect the soil types (i.e., soil map unit symbols) used in the Field Office Technical Guides.

An ArcView Geographic Information Systems (GIS) CRP tool is being developed that will use this soils database and other information to increase the efficiency and accuracy of soils, maximum payment rate calculations, and land eligibility determinations. Use of this tool has been limited, at this time, to selected county offices with specific NRCS digital soil survey files.

This training will focus on the fundamentals of GIS and basic ArcView to support the CRP determination tool.

B

Purpose

This notice advises counties of:

- the CRP/ArcView GIS training, schedule, and attendees
- a brief overview of the training session and class agenda.

Disposal

April 1, 2003

1-29-03

Distribution

County Offices

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2 Training Scheduled

A

**Training Site and
Attendees**

One training session will be held at the Oklahoma State FSA Office
February 18-20, 2003.

One conservation program technician, who administers conservation programs in the following county offices, shall attend the meeting. In counties where the CED is responsible for Conservation, the CED is authorized to attend the training. **The State Office Conservation Section should be notified by February 3, 2003, of who will be attending the training.**

Beckham	Grant	Lincoln	Payne
Canadian	Kay	Mayes	Woods
Garfield	Kingfisher	Noble	

B

Training Agenda

Tuesday 8:30 a.m. Introductions to Class
(Feb. 18) 9:30 a.m. Introduction to Basic PC
10:30 a.m. BREAK
10:45 a.m. Introduction to Basic PC
12:00 p.m. LUNCH
1:00 p.m. Introduction to GIS
2:30 p.m. BREAK
2:45 p.m. Introduction to GIS (cont.)
4:30 p.m. Adjourn for the day

Wednesday 8:30 a.m. Review Basic PC
(Feb. 19) 9:30 a.m. Introduction to ArcView
10:30 a.m. BREAK
10:45 a.m. Introduction to ArcView (cont.)
12:00 p.m. LUNCH
1:00 p.m. Introduction to ArcView (cont.)
2:30 p.m. BREAK
2:45 p.m. Hands on
4:30 p.m. Adjourn for the day

Thursday 8:30 a.m. Introduction to CRP Determination Tool
(Feb. 20) 10:30 a.m. BREAK
10:45 a.m. CRP Soil Determination Tool (cont.)
12:00 p.m. LUNCH
1:00 p.m. Service Center Real World Examples
3:00 p.m. Adjourn for the Day

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2 Training Scheduled (continued)

C

Lodging/Per Diem

A block of rooms has been reserved at the following location. Please make your reservation by **February 5, 2003**, and identify that you are with the USDA Farm Service Agency. Lincoln, Noble, and Payne counties are not authorized overnight lodging. You are to designate whether you are checking in February 17 or February 18, 2003, and also designate the checkout date of February 20, 2003.

Hampton Inn and Suites
717 East Hall of Fame
Stillwater, OK 74075
405-743-1306

The room rate is \$55.00 plus tax. If an attendee finds that the room must be cancelled at a later date, it is the attendee's responsibility to take care of the cancellation.

D

**Travel
Authorization**

Each employee must have an approved AD-202, Travel Authorization, before incurring travel expenses. This notice does not constitute an approved travel authorization. Travel should be coordinated by the DDs. The per diem rate in Stillwater is \$85.00 per day (\$55 lodging and \$30 M&IE). Travel and per diem are authorized in accordance with the travel desk reference guide.

E

Training Materials

All training materials will be provided.

F

**Accommodation
Statement**

Persons, with disabilities who require accommodations to attend or participate in this meeting, should contact Rod Wanger at 405-742-1150 by February 5, 2003.
